



## JOB OPENING

### HEALTH SERVICE DELIVERY ASSISTANT (HSDA)

DEPARTMENT:	Reproductive Health
REPORTS TO:	Health Service Delivery Manager
DIRECT SUPERVISES:	N/A
LOCATION:	Isiolo and Marsabit Counties

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#### COMPANY DESCRIPTION:

Population Services Kenya (PS Kenya) has been measurably improving the health of Kenyans since 1989. We address the most serious health challenges affecting resource poor and vulnerable communities in Kenya, including HIV/AIDS, Reproductive Health, and the greatest threats to children under five including Malaria, Diarrhea, Pneumonia and Malnutrition. Our approach harnesses the vitality of the private sector to improve health outcomes for “Sara”-our archetype that focuses our interventions. PS Kenya is a member of the PSI Network.

Our focus is to serve Sara, the Hero of our story. She is at the center of our strategic plan: her disease burden, her Family Planning needs, her health seeking behavior and requirement solutions to survive and thrive.

#### Job Summary:

The Health Service Delivery Assistant is responsible for ensuring increased access and utilization of quality FP, Sexual Reproductive Health Rights, Maternal Child health Services for all women including post abortion care and quality family planning

The Health Service Delivery Assistant works closely with the County/ Sub County Health Management team and ensures delivery of project targets within allocated budgetary costs and timelines. The Level of Effort (LOE) for the HSDA is projected at 50% Accelerate & 50% DESIP.

#### Scope

The organisation comprises a head office, regional offices implementing donor funded programs spread across Kenya and a centralized warehouse(s).

#### Key performance indicators

- Successful implementation of DESIP/Accelerate service delivery activities in the assigned county
- Achievement of county specific targets on a quarterly basis and the overall annual target.

#### Tasks and Objectives

- Ensuring timely implementation of DESIP/Accelerate Projects planned activities related to FP/SRHR/GBV
- Carry out joint planning and implementation with the DESIP/Accelerate teams
- Contribute to and support the implementation of DESIP/Accelerate Projects focused strategies and activities as stipulated in the project workplans including budgets
- Coordination of subcounty forums e.g. facility in-charges meetings, DQAs and the implementation and tracking of activities following these meetings
- Contributing to technical excellence through capacity strengthening through OJTs, mentorships, supportive supervision

- Contributing to measurable improvements in the use and the quality FP/SRHR/MNH services in supported facilities
- Timely routine reporting in compliance with the requirements and regulations of the project. Prepare regular and ad hoc technical reports, or program briefs including success stories
- Work collaboratively with the other project teams to provide technical assistance, clinical and non-clinical capacity strengthening to Health care providers, duty bearers, and/or other target beneficiaries in DESIP/Accelerate supported Counties/Sub-counties/facilities
- Work with DESIP/Accelerates respective cross-cutting technical team to contribute to the implementation of cross-cutting agenda i.e. social and behavior change, gender, youth, research, and community health activities
- Work closely with DESIP/Accelerates monitoring evaluation research and learning (MERL) team at County and in counties to visualizing DESIP/SRHR/MNH performance, and monitoring and evaluating performance and results.
- Identify, map and assess facility performance through analysis of various facility reports, ensure data is used for decision making
- Liaise with the CHMT/SCHMT regarding training, supervision of providers as well as in implementation of events in the County and regions.
- Offer good customer service to the providers and build strong relationships / partnerships with them
- Promote the PS Kenya brand and broader DESIP/Accelerate Project in the allocated region of operation
- Work closely with knowledge management partners and staff to ensure user-friendly and wide dissemination of lessons learned
- Ensure proper and functional team dynamics that build synergies and boost team morale and cohesion leading to effective and efficient delivery of services and achievement of project targets.

#### **Other Responsibilities:**

- Represent PS Kenya in key stakeholder meetings: Identify key stakeholder forums and meetings and represent PS Kenya in such meetings as assigned.
- Support in quality management where necessary: Support the Accelerate & A360 team in coordinating quality assurance activities on issues relating to adolescent service provision, quality audits, counselling, SRHR/MNH training

### **PERSON SPECIFICATIONS**

#### **Academic and Professional Qualifications**

- Relevant Diploma qualifications (Clinical medicine, Nurse)
- Computer literate

#### **Professional Qualifications**

- N/A

#### **Experience**

- N/A

#### **Skills and Competencies**

- Results focused
- Strategic and analytical thinking skills
- Ability to drive change and innovation
- Team player

### **HOW TO APPLY**

If you feel you are the right candidate, please send your CV and application letter to [recruitment@pskenya.org](mailto:recruitment@pskenya.org) (state the position on the email subject) on or before **7<sup>th</sup> October 2022**