



JOB OPPORTUNITY

POSITION TITLE: SHORT TERM RESEARCH ASSISTANTS

DEPARTMENT: Monitoring Evaluation, Research and Learning

REPTS TO: Lead MER&L or designate

EXPERTISE: Qualitative and Quantitative Research

LOCATIONS:

Baringo	Mandera	Marsabit	Narok	Homabay	Kilifi
Elgeyo Marakwet	Wajir	Samburu	Kajiado	Migori	Kwale
West Pokot	Garissa				

ORGANIZATION:

PS Kenya is a local NGO and has national and sub-national programs to address the most serious health challenges affecting resource – poor and vulnerable communities in Kenya, that is HIV/AIDs, TB, reproductive health, non-communicable diseases, Malaria and child health in Kenya. Key health interventions include social marketing, social behavioral change and communication as well as activities aimed at strengthening health workers' performance. For more information, please refer to our website <https://www.pskkenya.org/>

PURPOSE:

To effectively implement these programmes, the Monitoring, Evaluation, Research and Learning (MER&L) department carries out high-quality desk-top reviews, formative and operational research work. Research mandate also include, strengthening the capacity of PS Kenya marketing and programme staff to interpret and utilize the results of quantitative and qualitative research for purposes of evidence-based decision making. We also work closely with contracted research agencies/consultants to implement PS Kenya/PSI research activities, while maintaining responsibility for the design of the research according to PS Kenya methodologies, ethics and, ultimately the quality of the research products.



SUMMARY:

As such, the MER&L department is revamping its pre-qualified database for various short-term research consultancies to better match skill sets with the ever-changing research needs, local language considerations and to continuously scout for new research talents. MER&L department is, thus, seeking to recruit qualified short-term research assistants who will be pre-qualified for various research work in the organization. Re-admittance to the consultants' database is subject to excellent record including performance and financial accountability.

KEY RESPONSIBILITIES

- Read and understand the study objectives, protocols and data collection tools.
- Work with the technical team to execute the survey by administering questionnaires, conducting physical interviews using Computer Assisted Personal Interviews/ using mobile data collection platforms (CAPI) and telephonic / Computer Aided Technology (CATI) interviews with study participants, as per the set guidelines and procedures.
- Applying research methodology for quantitative and qualitative surveys as stipulated in the study manual.
- Collecting quality data from the respondents during various studies including but not limited to client exit interviews, Population Based Surveys, Key Informant interviews, Focus Group discussions among others.
- Collaboratively working with technical team to ensure accurate and detailed data transcription and ensuring all collected data is reviewed and submitted as soon as the interview is completed before leaving the respondent's place
- Communicate regularly with the research team on the progress of the data collection exercise.
- Representing PS Kenya research department on the ground during data collection.
- Support review of data collection instruments and consenting documents, provide inputs as needed including translation into the required local dialects
- Bench-test programmed questionnaires to ensure they are error-free prior to the start of actual data collection
- Pre-test/pilot data collection instruments and proposed study approaches
- Support to develop field plans and itineraries
- Study advocacy including seeking for sub-national approvals at the counties/sub-counties and from the chiefs and administrators
- Uphold all research ethics, including informed consenting, data security, privacy, and confidentiality of responses
- Quality tape-records interviews and provide word-by-word transcript (qualitative research work)
- Document and communicate survey monitoring reports on daily basis using the prescribed templates
- Safeguard project and research materials including equipment, paper surveys, consent forms, sampling information, show cards, letters, maps, respondent incentives, etc.
- Submit field data in the prescribed formats, timely and in a secured manner
- Submit clean and verifiable financial returns as stipulated in the HR and financial policies

Requirements and Qualifications

- A minimum bachelor's degree or college diploma in a relevant field from a recognized university or college, preferably in Behavioral Science, Social Science, Population Science, Public Health, or equivalent field.
- Thorough familiarity with principles and current approaches to research, evaluation and accountability.



- Certificate in Protection of Human Research Subjects (Ethics Certificate)
- At least 1 years of relevant professional experience in research as a field data collector/enumerator/interviewer in a research setting, preferably in health statistics, demography, or social research.
- Certificate of good conduct

Other preferred experiences and competencies,

- Experience in moderation of group discussion (qualitative research)
- Fluency in spoken and written English, Kiswahili a requirement.
- Fluency in at least one local dialect is a plus (native speakers particularly from the county you are applying)
- Basic understanding of research methodologies, data analysis and synthesis
- Proficiency in basic computer Microsoft packages, including Word, Excel, PowerPoint, etc.
- Strong interpersonal, communication and organizational skills.
- Ability to drive change and innovation
- Strong Leadership skills
- A team player
- Experience in programming questionnaires using ODK or Survey CTO (preferably), or Kobo collect, etc. is an added advantage
- Ability to drive change and innovation

HOW TO APPLY:

Interested candidates should apply to the provided link at

https://psievidence.surveycto.com/collect/ps_kenya_short_term_research_assistants_recruitment?caseid=

by responding to the questions asked and attaching their resume with a maximum of 3 pages and zipped file with information on research work done, and copies of certificates and testimonials.

Closing date: 27th April 2022 at 5:00 pm. Only short-listed candidates will be contacted